



## Relocate IT - Relocation Services

### What is Relocate IT?



With Relocate IT, SoftwareUnlimited offers a variety of services designed to minimize the impact of a relocation on your business operations. SoftwareUnlimited's services help your staff return to pre-move efficiency as soon as possible.

SoftwareUnlimited's Network Engineers are involved at every step of your relocation:

- Prior to the actual move, our trained technical staff visits your new site to review cabling and other requirements
- SoftwareUnlimited arranges transportation services for your automated systems
- Our Network Engineers ensure your automated systems are properly shut down, labeled, tagged and bagged
- After your relocation, we make sure everything is working as planned
- We offer equipment upgrades through our companion Manage IT service

### How does Relocate IT prevent downtime?

Our Relocate IT service provides a five-step process to minimize downtime and lost employee productivity:

- Planning - by planning your move, we minimize unexpected problems and delays
- Preparation - we dispose of and donate equipment that is no longer needed
- Site review - we ensure no surprises on "move day"
- Relocate - we disconnect, relocate, and reconnect systems
- Completion - after the move, we fine tune last minute issues

### How can Relocate IT help me?

Our Relocate IT service minimizes office downtime and lost employee productivity:

- Enhance employee productivity - we quickly get you up and running
- Reduce costs - our advance planning eliminate problems and reduces your costs
- Enhance your reputation - we are there after your move to fine tune any residual issues or problems

Contact us for more information and find out how SoftwareUnlimited's Relocate IT service can help you!